

**MINUTES**  
**GLOUCESTER TOWNSHIP HOUSING AUTHORITY**  
**REGULAR MEETING**  
**FEBRUARY 11, 2025 6:00 PM**

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on February 11, 2025.

A roll call for attendance was taken:

|                         |         |
|-------------------------|---------|
| COMMISSIONER CARLAMERE  | PRESENT |
| COMMISSIONER ORNER      | PRESENT |
| COMMISSIONER ROSSELL    | PRESENT |
| COMMISSIONER PICCOLO    | EXCUSED |
| COMMISSIONER GUEVARA    | PRESENT |
| COMMISSIONER MACPHERSON | PRESENT |

Also in attendance were William Snyder, Execu-Tech; Adrienne Cutter, Execu-Tech, Frank Borin, Esq., Solicitor, and Councilwoman Grace.

**PLEDGE OF ALLEGIANCE** Commissioner Carlamere prompted all who could, to pledge the flag.

**PUBLIC COMMENTS – NONE**

**MOTIONS:**

Motion to Approve Meeting Minutes: Commissioner Rossell made a motion to approve the minutes of the regular meeting held on January 14, 2025. Commissioner MacPherson seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

**CHAIRPERSON'S REPORT – NONE**

**ATTORNEY'S REPORT –** Mr. Borin reported on a subpoena received by the Housing Authority pertaining to the GT Rent Stabilization Ordinance. Subpoena requested the deposition of Ms. Cutter in a suit involving Patrick Newell v Lakeview Realty that predates Ms. Cutter's time at the Housing Authority. Mr. Borin explained that arrangements were made for the plaintiffs' attorney to inspect documents held in storage but plaintiff cancelled the appointment.

**OLD BUSINESS – NONE**

**NEW BUSINESS – RESOLUTIONS**

- **RESOLUTION 25-2-11-1** – Approving payment of invoices for the month of February. Commissioner Orner motioned to approve the February invoices and seconded by Commissioner Rossell. Said motion passed unanimously.

**COMMITTEE REPORTS – NONE**

**EXECUTIVE DIRECTOR'S REPORT –** Mr. Snyder reported that the contract for the hot water heater replacement project was signed, and work will commence in the coming weeks. Ms. Cutter followed up that the schedule will begin February 19<sup>th</sup> and a total of 44 units will be replaced.

**EXECUTIVE SESSION – NONE**

**COUNCIL LIAISON –** Councilwoman Grace reported that the capital budget is being reviewed. She also reported that in honor of Black History Month there will be community members recognized at the next council meeting.

**MOTION TO ADJOURN** – A motion to adjourn the meeting at 6:09 PM was made by Commissioner Rossell and seconded by Commissioner Orner. Said motion passed unanimously.

Respectfully submitted,  
*Adrienne M. Cutter*

Dated: February 20, 2025