

MINUTES
GLOUCESTER TOWNSHIP HOUSING AUTHORITY
REORGANIZATION/REGULAR MEETING
JANUARY 14, 2025 6:00 PM

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on January 10, 2023.

A roll call for attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER ORNER	PRESENT
COMMISSIONER ROSSELL	PRESENT
COMMISSIONER PICCOLO	PRESENT
COMMISSIONER GUEVARA	PRESENT
COMMISSIONER MACPHERSON	PRESENT

Also in attendance were William Snyder, Execu-Tech; Adrienne Cutter, Execu-Tech, Frank Borin, Esq., Solicitor; Councilwoman Grace

PLEDGE OF ALLEGIANCE Mr. Snyder prompted all who could, to pledge the flag.

REORGANIZATION

NOMINATION OF CHAIRPERSON

Commissioner Rossell nominated Commissioner Carlamere as Chairperson and seconded by Commissioner Orner. Being as there were no other nominations, the nominations were closed and the Board unanimously approved Ms. Carlamere as Chairperson in a roll call vote.

NOMINATION OF VICE CHAIRPERSON

Commissioner Carlamere nominated Commissioner Orner as Vice Chairperson and seconded by Commissioner Rossell. Being as there were no other nominations, the nominations were closed and the Board unanimously approved Commissioner Orner as Vice Chairperson in a roll call vote.

NOMINATION OF TREASURER

Commissioner Carlamere nominated Commissioner Rossell as Treasurer and seconded by Commissioner Guevara. Being as there were no other nominations, the nominations were closed and the Board unanimously approved Commissioner Rossell as Treasurer in a roll call vote.

PUBLIC COMMENTS – NONE

MOTIONS:

Motion to Approve Meeting Minutes: Commissioner Guevara made a motion to approve the minutes of the Regular Meeting held on November 12, 2024. Commissioner MacPherson seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

CHAIRPERSON'S REPORT – NONE

ATTORNEY'S REPORT – NONE

OLD BUSINESS – NONE

NEW BUSINESS – RESOLUTIONS

- **RESOLUTION 25-1-14-1** – Approving payment of invoices for the month of December 2024. Commissioner Rossell motioned to approve the January invoices and seconded by Commissioner Orner. Said motion passed unanimously.
- **RESOLUTION 25-1-14-2** - Approving payment of invoices for the month of January 2025. Commissioner Orner motioned to approve the January invoices and seconded by Commissioner MacPherson. Said motion passed unanimously
- **RESOLUTION 25-1-14-3** – Renewal of Management Contract. Commissioner Rossell motioned to approve the Execu-Tech management contract and seconded by Commissioner Orner. Said motion passed unanimously.
- **RESOLUTION 25-1-14-4** - Indemnifying Commissioners and Employees Consistent with N.J.S.A. 59:10-4. Commissioner Orner motioned to Indemnify Commissioners and Employees Consistent with N.J.S.A. 59:10-4 and seconded by Commissioner Guevara. Said motion passed unanimously.
- **RESOLUTION 25-1-14-5** – Authorizing a Policy Respecting Reimbursement of GTHA Commissioners/Employees for Costs of Defending Against Criminal Charges. Commissioner Rossell motioned Authorizing a Policy Respecting Reimbursement of GTHA Commissioners/Employees for Costs of Defending Against Criminal Charges and seconded by Commissioner Orner. Said resolution passed unanimously.
- **RESOLUTION 25-1-14-6** Adopting a Form Required to be Used for the Filing of Notices of Tort Claims Against the GTHA in Accordance with the Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6. Commissioner Guevara motioned adopting a Form Required to be Used for the Filing of Notices of Tort Claims Against the GTHA in Accordance with the Provisions of the New Jersey Tort Claims Act, N.J.S.A. 59:8-6 and seconded by Commissioner Rossell. Said motion passed unanimously.
- **RESOLUTION 25-1-14-7** - Approving the Cash Management Plan. Commissioner Orner motioned to approve the Cash Management Plan and seconded by Commissioner Rossell. Said motion passed unanimously.

COMMITTEE REPORTS – NONE

EXECUTIVE DIRECTOR’S REPORT

EXECUTIVE SESSION – NONE

COUNCIL LIAISON – Councilwoman Grace reported on the swearing in of Councilwoman Troxell and President Mercado and Vice President Mignone to Township council. She invited everyone to participate in the Township MLK Day events on January 20. All events are listed on the Gloucester Township website.

MOTION TO ADJOURN – A motion to adjourn the meeting at 6:17 PM was made by Commissioner Rossell and seconded by Commissioner MacPherson. Said motion passed unanimously.

Respectfully submitted,
Adrienne M. Cutter

Dated: January 30, 2025