

# GLOUCESTER TOWNSHIP HOUSING AUTHORITY

## REGULAR MEETING

December 10th, 2024

6:00 PM

### AGENDA

- I. CALL MEETING TO ORDER
- II. READING OF THE PUBLIC MEETINGS ACT

Adequate notice of this meeting has been provided by the Secretary of the Gloucester Township Housing Authority by preparing an Annual Notice dated December 5, 2023 setting forth the date and time of this remote meeting. Said notice was filed with the Clerk of the Township of Gloucester, forwarded to newspaper of local circulation and to persons requesting it.

The Authority welcomes comments from the public which will be addressed under "Public Comments" on the Agenda. Members of the public shall be free to speak on any subject on or off the Agenda. As is the case for in-person meetings all speakers will be limited to five (5) minutes. Members of the public shall be muted until public discussion, at which time they may ask to be recognized.

- III. ROLL CALL:
  - COMMISSIONER CARLAMERE
  - COMMISSIONER ORNER
  - COMMISSIONER ROSSELL
  - COMMISSIONER PICCOLO
  - COMMISSIONER MACPHERSON
  - COMMISSIONER GUEVARA
- IV. PLEDGE OF ALLEGIANCE
- V. PUBLIC COMMENTS
- VI. APPROVAL OF MINUTES
  - Regular meeting of November 12, 2024
- VII. CHAIRPERSON'S REPORT
- VIII. ATTORNEY'S REPORT
- IX. OLD BUSINESS
- X. NEW BUSINESS
  - Resolution 24-12-10-1 Approval of Invoices for December
  - Resolution 24-12-10-2 Renewal of Management Contract
- XI. COMMITTEE REPORTS
- XII. EXECUTIVE SESSION (IF NECESSARY)
- XIII. EXECUTIVE DIRECTOR'S REPORT
- XIV. COUNCIL LIAISON
- XV. ADJOURNMENT

NEXT MEETING DATE: **January 14, 2025- 6:00 PM**

# RESOLUTION

Board Meeting Date  
12-10-2024

of the  
GLOUCESTER TOWNSHIP HOUSING AUTHORITY

RESOLUTION NO. 24-12-10-1

**TITLE: RESOLUTION AUTHORIZING THE PAYMENT OF INVOICES.**

Factual Contents Certified to by:

Budget Authorization Certified  
to by: \_\_\_\_\_

The following Resolution was submitted for approval:

WHEREAS, in the course of administering the operations of the Gloucester Township Housing Authority, expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER TOWNSHIP:

1. That the attached list of bills for December 2024 in the amount of \$8,327.57 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately.

Commissioner \_\_\_\_\_ seconded the motion.

X – Indicates Vote		A.B. – Absent			N.V. – Not Voting				
RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
CARLAMERE					PICCOLO				
ORNER					MACPHERSON				
ROSSELL					GUEVARA				

I hereby certify that the above resolution was adopted at a Commissioners Meeting of the Housing Authority on

\_\_\_\_\_

\_\_\_\_\_  
Secretary/ Executive Director

**Gloucester Township Housing Authority**  
**Bill List-December 2024**

<b>Vendor</b>	<b>Amount</b>	<b>Check #</b>	<b>Comments</b>
Execu-Tech	\$ 7,971.67		Mgmt Fee
			Reimbursement of Rent Stabilization
Execu-Tech	300.00		compensation for Adrienne Cutter
LocaliQ	28.81		Legal Ad-RFP HVAC
LocaliQ	27.09		Legal Ad-RFPs Misc. Contracts
<b>Total</b>	<b>8,327.57</b>		
<b>Approved for payment:</b>			

# RESOLUTION

Board Meeting Date  
12-10-2024

of the  
Gloucester Township Housing Authority

Date Submitted

RESOLUTION NO. 24-12-10-2

TITLE: RESOLUTION RENEWING A CONTRACT FOR MANAGEMENT SERVICES

**WHEREAS**, Gloucester Township Housing Authority has been organized and existing under the laws of the State of New Jersey; and

**WHEREAS** there is a need to contract with a duly qualified and capable management company to perform management functions for the Housing Authority; and

**WHEREAS** The Board of Commissioners of the Gloucester Township Housing Authority desires to renew the existin9ng management contract with Execu-Tech, Inc for one (1) additional term ending on 12/31/25 at the same terms and conditions as previously approved.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE GLOUCESTER TOWNSHIP HOUSING AUTHORITY:**

1. A contract for management services be renewed to Execu-Tech, Inc for one additional term of 12 months,
2. The terms and conditions of the previously approved contract shall remain in effect.
3. The contracts all expire on 12/31/25.
4. This Resolution shall take effect immediately.

Commissioner \_\_\_\_\_ seconded the motion.

X – Indicates Vote					A.B. – Absent		N.V. – Not Voting		
RECORD OF TRUSTEES VOTE ON FINAL PASSAGE									
Commissioner	AYE	NAY	N.V	A.B	Commissioner	AYE	NAY	N.V	A.B.
Carlamere					Piccolo				
Orner					Rossell				
Guevara					MacPherson				

I Hereby Certify that the above Resolution was adopted at a Trustees Meeting of the Gloucester Senior Housing Campus on \_\_\_\_\_.

\_\_\_\_\_  
Secretary/ Executive Director