

**MINUTES**  
**GLOUCESTER TOWNSHIP HOUSING AUTHORITY**  
**REGULAR MEETING**  
**September 10, 2024 6:00 PM**

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on September 10, 2024.

A roll call for attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER ORNER	PRESENT
COMMISSIONER ROSSELL	PRESENT
COMMISSIONER PICCOLO	EXCUSED
COMMISSIONER GUEVARA	PRESENT
COMMISSIONER MACPHERSON	PRESENT

Also in attendance were : Adrienne Cutter, Execu-Tech, Frank Borin, Esq., Solicitor, Councilwoman Grace., Council Liaison.

**PLEDGE OF ALLEGIANCE** Commissioner Carlamere prompted all who could, to pledge the flag.

**PUBLIC COMMENTS – NONE**

**MOTIONS:**

**Motion to Approve Meeting Minutes:** Commissioner Rossell made a motion to approve the minutes of the Regular Meeting held on July 9, 2024. Commissioner MacPherson seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

**CHAIRPERSON'S REPORT – NONE**

**ATTORNEY'S REPORT – NONE**

**OLD BUSINESS – NONE**

**NEW BUSINESS – RESOLUTIONS**

- **RESOLUTION 24-9-10-1** – Approving payment of invoices for the month of August. Commissioner Guevara motioned to approve the August invoices and seconded by Commissioner Rossell. Said motion passed unanimously.
- **RESOLUTION 24-9-10-2** – Approving payment of invoices for the month of September. Commissioner Guevara motioned to approve the September invoices and seconded by Commissioner MacPherson. Said motion passed unanimously.

**COMMITTEE REPORTS – NONE**

**EXECUTIVE DIRECTOR'S REPORT** – Ms. Cutter reported that R&R requests were submitted to NJHMFA at the end of each financial quarter to cover the unexpected replacement of HVAC systems and hot water heaters not included in the 2024 budget. NJHMFA has honored these requests. She also reported that NJHMA finally sent approval for the 2024 budget. Ms. Cutter further reported that Regions would be conducting a physical inspection of the building on October 2<sup>nd</sup>. She added that Mr. Synder sent a request to the Township regarding the balance of the CDBG funds available.

**EXECUTIVE SESSION – NONE**

**COUNCIL LIAISON** – Councilwoman Grace reported that Hispanic Heritage Month is occurring in October.

**MOTION TO ADJOURN** – A motion to adjourn the meeting at 6:08 PM was made by Commissioner Orner and seconded by Commissioner Guevara. Said motion passed unanimously.

Respectfully submitted,  
*Adrienne M. Cutter*

**Dated:** September 25, 2024