

**MINUTES**  
**GLOUCESTER TOWNSHIP HOUSING AUTHORITY**  
**REGULAR MEETING**  
**May 14, 2024 6:00 PM**

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on May 14, 2024.

A roll call for attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER ORNER	PRESENT
COMMISSIONER ROSSELL	PRESENT
COMMISSIONER PICCOLO	EXCUSED
COMMISSIONER GUEVARA	PRESENT
COMMISSIONER MACPHERSON	PRESENT

Also in attendance were William Snyder, Execu-Tech; Adrienne Cutter, Execu-Tech; Amy Shotmeyer Porter, Esq., Solicitor; Councilwoman Love.

**PLEDGE OF ALLEGIANCE** Commissioner Carlamere prompted all who could, to pledge the flag.

**PUBLIC COMMENTS** – Denise Coyne inquired about the \$300.00 bills list item. Mr. Snyder explained that there is a Rent Stabilization ordinance and that the Housing Authority is responsible for overseeing this. He further advised that Ms. Cutter, who is employed by Execu-Tech, is contracted by the Housing Authority to oversee the Rent Stabilization ordinance which pertains to apartment complexes in the township who are required to apply for rental increases under the ordinance. Ms. Cutter reviews the applications and provides monthly administrative oversight for the ordinance.

Denise Coyne further inquired about the ending of the 15-year compliance period relative to the Senior Campus 1 LP. Ms. Shotmeyer Porter advised Ms. Coyne that this would be addressed under the LP portion of the meeting.

**MOTIONS:**

**Motion to Approve Meeting Minutes:** Commissioner Guevara made a motion to approve the minutes of the Regular Meeting held on April 9, 2024. Commissioner Rossell seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

**CHAIRPERSON'S REPORT – NONE**

**ATTORNEY'S REPORT – NONE**

**OLD BUSINESS – NONE**

**NEW BUSINESS – RESOLUTIONS**

- **RESOLUTION 24-5-14-1** – Approving payment of invoices for the month of May. Commissioner Orner motioned to approve the May invoices and seconded by Commissioner Guevara. Said motion passed unanimously.

**COMMITTEE REPORTS – NONE**

**EXECUTIVE DIRECTOR'S REPORT - Mr.** Snyder advised that Triad indicated we would receive \$50,000 in CDBG funds for 2024. Projects being considered are the painting of the building and the replacement of the HVAC units in apartments. Mr. Snyder also reported that an inspection by the Fire Marshall occurred where he entered each individual unit. Management was provided with a list of individual unit violations and those items have been resolved.

**EXECUTIVE SESSION – NONE**

**COUNCIL LIAISON** – Councilwoman Love inquired if the residents were familiar with Eat Well, mobile grocery store. Councilwoman Love will forward the information to management for consideration.

**MOTION TO ADJOURN** – A motion to adjourn the meeting at 6:12 PM was made by Commissioner Rossell and seconded by Commissioner MacPherson. Said motion passed unanimously.

Respectfully submitted,  
*Adrienne M. Cutter*

**Dated:** June 1, 2024