

MINUTES
GLOUCESTER TOWNSHIP HOUSING AUTHORITY
REGULAR MEETING
October 10th, 2023 6:00PM

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on October 10th, 2023.

A roll call for remote attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER ORNER	EXCUSED
COMMISSIONER ROSSELL	PRESENT
COMMISSIONER PICCOLO	EXCUSED
COMMISSIONER MACPHERSON	PRESENT
COMMISSIONER GUEVARA	PRESENT

Also in remote attendance were William Snyder, Execu-Tech, Adrienne Cutter, Execu-Tech; Amy E. Shotmeyer, Esq., Solicitor, Councilwoman Grace, Council Liaison.

PLEDGE OF ALLEGIANCE Commissioner Carlamere prompted all who could stand to pledge the flag.

PUBLIC COMMENTS - NONE

MOTIONS:

1. **Motion to Approve Meeting Minutes:** Commissioner MacPherson made a motion to approve the minutes of the Regular Meeting held on September 12, 2023. Commissioner Rossell seconded the motion. Said meeting minutes were approved unanimously.

CHAIRPERSON'S REPORT – Commissioner Carlamere commended management on the swift handling of the lightning strike disaster and the quick response time of the repair work.

ATTORNEY'S REPORT – NONE. No need for executive session.

OLD BUSINESS – NONE

NEW BUSINESS – RESOLUTIONS

RESOLUTION 23-10-10-1 – Approving payment of invoices for the month of October. Commissioner Guevara motioned to approve the October invoices and seconded by Commissioner Rossell. Said motion passed unanimously.

RESOLUTION 23-10-10-2 – Approving a contract for flooring replacement. Commissioner Guevara motioned to approve the awarding of the flooring contract to Barton Carpets and seconded by Commissioner MacPherson. Said motion passed unanimously.

COMMITTEE REPORTS – NONE

EXECUTIVE SESSION – NONE

EXECUTIVE DIRECTOR'S REPORT – Mr. Snyder reported that the approval of the flooring contract covers the replacement of carpet on the 2nd and 3rd floor common areas and the community room. This project is funded by CDBG funds. Mr. Snyder further reported that all repairs from the lightning strike had been completed except the nurse call system. Ms. Cutter added that the nurse call system was scheduled for replacement on October 19th. Additionally, Ms. Cutter reported on the solar panels and advised that an inverter and meter were down which is why there have not been any proceeds received this year. Ms. Cutter further reported that the insurance claim was submitted to cover the damage of the lightning strike.

COUNCIL LIAISON – Councilwoman Grace thanked Ms. Cutter for her handling of the lightning strike disaster. She further reported that the Township Trunk or Treat is being held on October 27th.

MOTION TO ADJOURN – A motion to adjourn the meeting at 6:11 PM was made by Commissioner Rossell and seconded by Commissioner Guevara. Said motion passed unanimously.

Respectfully submitted,
Adrienne M. Cutter

Dated: November 1, 2023