

MINUTES
GLOUCESTER TOWNSHIP HOUSING AUTHORITY
REGULAR MEETING
September 12, 2023 6:00 PM

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on September 12, 2023.

A roll call for attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER ORNER	EXCUSED
COMMISSIONER ROSSELL	PRESENT
COMMISSIONER PICCOLO	EXCUSED
COMMISSIONER GUEVARA	PRESENT
COMMISSIONER MACPHERSON	PRESENT

Also in attendance were William Snyder, Execu-Tech, Adrienne Cutter, Execu-Tech, Amy Shotmeyer, Esq., Solicitor, Councilwoman Grace., Council Liaison.

PLEDGE OF ALLEGIANCE Commissioner Carlamere prompted all who could, to pledge the flag.

PUBLIC COMMENTS – NONE

MOTIONS:

Motion to Approve Meeting Minutes: Commissioner Rossell made a motion to approve the minutes of the Regular Meeting held on July 11th, 2023. Commissioner MacPherson seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

CHAIRPERSON’S REPORT – NONE

ATTORNEY’S REPORT – NONE

OLD BUSINESS – NONE

NEW BUSINESS – RESOLUTIONS

- **RESOLUTION 23-9-12-1** – Approving payment of invoices for the month of August. Commissioner Rossell motioned to approve the August invoices and seconded by Commissioner Guevara. Said motion passed unanimously.
- **RESOLUTION 23-9-12-2** – Approving payment of invoices for the month of September. Commissioner Rossell motioned to approve the September invoices and seconded by Commissioner Guevara. Said motion passed unanimously.

COMMITTEE REPORTS – NONE

EXECUTIVE DIRECTOR’S REPORT – Mr. Snyder reported that he and Ms. Cutter met with the asset manager from Regions and that Regions supports using funds in the R & R account to paint the outside of the building. A price will be obtained from the painting contractor. Mr. Snyder further reported that the carpet and flooring project was completed on the first floor and in the laundry and recycling rooms. Another request for bids will go out to complete carpet replacement on the second and third floors. He also spoke about year 15 re-syndication.

Ms. Cutter reported on the lightning strike that affected Senior Campus 1 on Saturday, September 9, 2023. She reported that the fire alarm panel, nurse call system, call box, FOB access system, security cameras and GFI outlets in several third-floor units were damaged. Ms. Cutter reported that an emergency meeting was held with tenants on Sunday, September 10th with local officials, emergency personnel, and members of the town council present. Residents were updated with the extent of damages and the timeline to replace and repair all systems. At the time of this meeting, the fire alarm panel system was being replaced.

EXECUTIVE SESSION – NONE

COUNCIL LIAISON – Councilwoman applauded the quick response of management and emergency personnel in handling the lightning strike.

MOTION TO ADJOURN – A motion to adjourn the meeting at 6:21 PM was made by Commissioner Guevara and seconded by Commissioner MacPherson. Said motion passed unanimously.

Respectfully submitted,
Adrienne M. Cutter

Dated: September 30, 2023