

# GLOUCESTER TOWNSHIP HOUSING AUTHORITY

## REGULAR MEETING

October 10, 2023

6:00 PM

## AGENDA

- I. CALL MEETING TO ORDER
- II. READING OF THE PUBLIC MEETINGS ACT

Adequate notice of this meeting has been provided by the Secretary of the Gloucester Township Housing Authority by preparing an Annual Notice dated December 5, 2022 setting forth the date and time of this remote meeting. Said notice was filed with the Clerk of the Township of Gloucester, forwarded to newspaper of local circulation and to persons requesting it.

The Authority welcomes comments from the public which will be addressed under "Public Comments" on the Agenda. Members of the public shall be free to speak on any subject on or off the Agenda. As is the case for in-person meetings all speakers will be limited to five (5) minutes. Members of the public shall be muted until public discussion, at which time they may ask to be recognized.

- III. ROLL CALL:
  - COMMISSIONER CARLAMERE
  - COMMISSIONER ORNER
  - COMMISSIONER ROSSELL
  - COMMISSIONER PICCOLO
  - COMMISSIONER MACPHERSON
  - COMMISSIONER GUEVARA
- IV. PLEDGE OF ALLEGIANCE
- V. PUBLIC COMMENTS
- VI. APPROVAL OF MINUTES
  - Regular meeting of September 12th, 2023
- VII. CHAIRPERSON'S REPORT
- VIII. ATTORNEY'S REPORT
- IX. OLD BUSINESS
- X. NEW BUSINESS
  - Resolutions
  - 23-10-10-1 Approval of Invoices – October
  - 23-10-10-2 Approval of Flooring Contract
- XI. COMMITTEE REPORTS
- XII. EXECUTIVE SESSION (IF NECESSARY)
- XIII. EXECUTIVE DIRECTOR'S REPORT
- XIV. COUNCIL LIAISON
- XV. ADJOURNMENT

**NEXT MEETING DATE: November 14th, 2023- 6:00 PM**

# RESOLUTION

**Board Meeting Date**  
10-10-2023

of the  
**GLOUCESTER TOWNSHIP HOUSING AUTHORITY**

RESOLUTION NO. 23-10-10-1

**TITLE: RESOLUTION AUTHORIZING THE PAYMENT OF INVOICES.**

Factual Contents Certified to by:

Budget Authorization Certified  
to by: \_\_\_\_\_

The following Resolution was submitted for approval:

WHEREAS, in the course of administering the operations of the Gloucester Township Housing Authority, expenses are incurred.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF GLOUCESTER TOWNSHIP:

1. That the attached list of bills for October 2023 in the amount of \$8,079.50 be approved for payment.
2. That the proper officers of the Authority be authorized to pay all items on the list of invoices.
3. That this Resolution shall take effect immediately

Commissioner \_\_\_\_\_ seconded the motion.

X – Indicates Vote		A.B. – Absent			N.V. – Not Voting				
<b>RECORD OF COMMISSIONERS VOTE ON FINAL PASSAGE</b>									
COMMISSIONER	AYE	NAY	N.V.	A.B.	COMMISSIONER	AYE	NAY	N.V.	A.B.
CARLAMERE					PICCOLO				
ORNER					MACPHERSON				
ROSSELL					GUEVARA				

I hereby certify that the above resolution was adopted at a Commissioners Meeting of the Housing Authority on

\_\_\_\_\_

\_\_\_\_\_  
Secretary/ Executive Director

# RESOLUTION

**Board Meeting Date**  
10-10-23

of the  
**Gloucester Township Housing Authority**

**Date Submitted**  
\_\_\_\_\_

RESOLUTION NO. 23-10-10-2

**TITLE: RESOLUTION APPROVING A CONTRACT FOR FLOORING REPLACEMENT**

Trustee \_\_\_\_\_ Submitted the following Resolution:

**WHEREAS**, Gloucester Township Housing Authority is a public housing authority organized and existing under the laws of the State of New Jersey; and

**WHEREAS**, there is a need to contract with a duly qualified and capable Flooring Contractor; and

**WHEREAS**, Gloucester Township Housing Authority issued a formal Request for Bids (RFB) for Flooring replacement at the Gloucester Senior Housing Campus located at 405 Woodbury Turnersville Road, Blackwood, New Jersey; and

**WHEREAS**, on October 2, 2023, Gloucester Township Housing Authority received one (1) bid in accordance with the specifications of the RFB; and

**WHEREAS**, Barton Carpet, 47 W Browning Road, Bellmawr, NJ submitted the lowest reasonable bid; and

**WHEREAS**, the Board of Trustees of the Gloucester Senior Housing Campus, LP desires to award a contract to Barton Carpets for a one-year term with a one-year renewal provision in accordance with the specifications of the RFP.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GLOUCESTER SENIOR HOUSING CAMPUS, LP:**

1. A contract is awarded to Barton Carpets; and
2. The contract is in the amount of \$37.22 SY-carpet
3. Alternate 1-\$37.22 SY-carpet
4. Alternate 2-\$37.22 SY-carpet, \$11.65 SF-Vinyl Plank, \$18.93 SF-Vinyl Composite Plank
5. The total Contract will have a not to exceed price of \$78,718.94
6. The Chairperson is hereby authorized to execute all contract(s) memorializing the terms of the contract award.

Trustee \_\_\_\_\_ seconded the motion.

X – Indicates Vote				A.B. – Absent		N.V. – Not Voting			
RECORD OF TRUSTEES VOTE ON FINAL PASSAGE									
TRUSTEE	AYE	NAY	N.V	A.B	TRUSTEE	AYE	NAY	N.V	A.B.
Carlamare					Piccolo				
Orner					MacPherson				
Rossell					Guevara				

I Hereby Certify that the above Resolution was adopted at a Trustees Meeting of the Gloucester Senior Housing Campus, LP on \_\_\_\_\_.

\_\_\_\_\_  
Secretary/ Executive Director