

**MINUTES**  
**GLOUCESTER TOWNSHIP HOUSING AUTHORITY**  
**REGULAR MEETING**  
**APRIL 11, 2023 6:00 PM**

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on April 11, 2023.

A roll call for attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER ORNER	EXCUSED
COMMISSIONER ROSSELL	PRESENT
COMMISSIONER PICCOLO	PRESENT
COMMISSIONER GUEVARA	PRESENT
COMMISSIONER MACPHERSON	EXCUSED

Also in attendance were William Snyder, Execu-Tech; Amy E. Shotmeyer, Esq., Solicitor.

**PLEDGE OF ALLEGIANCE** Commissioner Carlamere prompted all who could, to pledge the flag.

**PUBLIC COMMENTS – NONE**

**MOTIONS:**

**Motion to Approve Meeting Minutes:** Commissioner Rossell made a motion to approve the minutes of the Regular Meeting held on March 14, 2023. Commissioner Guevara seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

**CHAIRPERSON’S REPORT – NONE**

**ATTORNEY’S REPORT – NONE**

**OLD BUSINESS – NONE**

**NEW BUSINESS – RESOLUTIONS**

- **RESOLUTION 23-4-11-1** – Approving payment of invoices for the month of April. Commissioner Guevara motioned to approve the April invoices and seconded by Commissioner Piccolo. Said motion passed unanimously.

**COMMITTEE REPORTS – NONE**

**EXECUTIVE DIRECTOR’S REPORT**

- (1) Mr. Snyder reported that with respect to CDBG funds, there remains \$200K in the account. \$150K of that amount is allocated for the flooring replacement project at Senior Campus, in the common areas. Residents will be given notice, when the contract commences and prior to the start of the flooring work.
- (2) Mr. Snyder further reported that the HMFA authorized up to a 3% rent increase. Senior Campus put in place a 2.5% rent increase for residents.
- (3) Mr. Snyder further reported that Financial Disclosure forms for Commissioners are due by 4/30.
- (4) Mr. Snyder finally commended Adrienne Cutter’s work at Senior Campus and her exceptional service to residents. Mr. Snyder proposed a raise for Ms. Cutter. The Commissioners warmly considered Mr. Snyder’s request, which is anticipated to be addressed at the next Commissioner meeting.

**EXECUTIVE SESSION – NONE**

**COUNCIL LIAISON –NONE**

**MOTION TO ADJOURN** – A motion to adjourn the meeting at 6:12 PM was made by Commissioner Rossell and seconded by Commissioner Guevara. Said motion passed unanimously.

Respectfully submitted,  
*Amy E. Shotmeyer, Esq., Solicitor*  
*DeCotiis, FitzPatrick, Cole & Giblin, LLP*

**Dated:** April 28, 2023