

MINUTES

GLOUCESTER TOWNSHIP HOUSING AUTHORITY

REGULAR MEETING

October 9, 2018

6:04PM

The Regular Meeting of the Gloucester Township Housing Authority was held on October 9, 2018, at the Community Room located at Gloucester Township Senior Campus 1, Gloucester Township, New Jersey.

A roll call for attendance was taken:

COMMISSIONER GREENBERG	PRESENT
COMMISSIONER MATTHEWS	PRESENT
COMMISSIONER MUSSER	ABSENT
COMMISSIONER PICCOLO	PRESENT
COMMISSIONER WASHINGTON	PRESENT

Also in attendance were: Maria Iwano, Execu-Tech; Amy E. Shotmeyer, Esq., Solicitor; and Scott Owens, Gloucester Township Liaison.

PLEDGE OF ALLEGIANCE

Commissioner Matthews prompted all who could stand to pledge the flag.

MOTIONS:

1. Motion to Approve Meeting Minutes: Commissioner Greenberg made a motion to approve the minutes of the Special Board Meeting of the LP held on June 8, 2018. Commissioner Piccolo seconded the motion. Said meeting minutes were approved by a unanimous voice vote.
2. Motion to Approve Meeting Minutes: Commissioner Greenberg made a motion to approve the minutes of the Special Board Meeting of the HA held on June 8, 2018. Commissioner Piccolo seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

EXECUTIVE DIRECTOR REPORT:

Board Chair delivered the Executive Director Report. The building experienced two lightning strikes that took down our entire fire system and all entry doors. A decision was made to replace the old system with an updated system as well as contracting with another recommended alarm company. After the deductible, the cost for the new system was covered by our insurance. The cost of the door repairs was covered separately. We will advertise for janitorial services. The current contract expires in January. CDBG money covered the replacement of bushes, repair and painting of the columns, other interior painting, and HVAC repairs. Repairs to and striping of the lot is scheduled for next summer. First Sterling annual audit went very well. We are no longer on their watch list. Contract with Execu-Tech is being renewed for another year.

ATTORNEY'S REPORT- NONE

OLD BUSINESS -- NONE

NEW BUSINESS- NONE

RESOLUTIONS

RESOLUTION 18-10-9-1 Authorizing payment of invoices for July, August, September and October 2018 bills. A motion was made by Commissioner Washington and seconded by Commissioner Greenberg to approve the payment of bills under Resolution 18-10-9-1. Said motion passed unanimously.

RESOLUTION 18-10-9-2 Approving of and awarding a contract to Execu-Tech to provide part-time Executive Director services. A motion was made by Commissioner Greenberg and seconded by Commissioner Washington award a contract to Execu-Tech to provide part-time Executive Director services. Said motion passed unanimously.

RESOLUTION 18-10-9-3 Approving advertisement for janitorial services. A motion was made by Commissioner Greenberg and seconded by Commissioner Matthews to authorize the Acting Executive Director to advertise for proposals for janitorial services. Said motion passed unanimously.

PUBLIC COMMENTS

#206 Dorothy Knecht –

- Q. When will the air conditioning in the hallways of the second floor be repaired?
- A. The part needed is on back order.

#114 Anthony Priolo –

- Q. Will there be a rent increase this year and when will we know?
- A. 2019 rent increase will be discussed at the November board meeting.
- Q. Why is there not a resident on the board?
- A. Board is appointed by the Mayor and Council who may appoint a resident.

A motion to adjourn the meeting at 6:38PM was made by Commissioner Washington and seconded by Commissioner Greenberg.

A motion to open an LP meeting at 6:38PM was made by Commissioner Washington and seconded by Commissioner Greenberg. Said motions passed unanimously.

Respectfully submitted,

Maria Iwano

Dated: October 10, 2018