

**MINUTES**

**REGULAR MEETING**

**May 8, 2018**

**6:00PM**

The Regular Meeting of the Gloucester Township Housing Authority was held on May 8, 2018, at the Community Room located at Gloucester Township Senior Campus 1, Gloucester Township, New Jersey.

Opening statements were made by Board Chair Matthews.

A roll call for attendance was taken:

COMMISSIONER GREENBERG	PRESENT
COMMISSIONER MATTHEWS	PRESENT
COMMISSIONER MUSSER	ABSENT
COMMISSIONER PICCOLO	PRESENT
COMMISSIONER WASHINGTON	PRESENT

Also in attendance were: Maria Iwano, Execu-Tech; Amy E. Shotmeyer, Esq., Solicitor; Bill Katchen, CPA and Scott Owens, Gloucester Township Liaison.

**PLEDGE OF ALLEGIANCE**

Commissioner Matthews prompted all who could stand to pledge the flag.

**MOTIONS**

1. Motion to Approve Meeting Minutes: Commissioner Washington made a motion to approve the minutes of the Regular Board Meeting held on March 12, 2018. Commissioner Matthews seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

2. Motion to Approve Meeting Minutes: Commissioner Washington made a motion to approve the minutes of the Regular Board Meeting held on February 13, 2018. Commissioner Matthews seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

**EXECUTIVE DIRECTOR'S REPORT – NO REPORT**

**CHAIRPERSON'S REPORT**

Commissioner Matthews reported that, currently, expenditures on maintenance are up and down on the administration. Maintenance is higher due to 8 turnovers. Currently, we are at 100% occupancy. There has been a considerable improvement in on HVAC, Maintenance, and Landscaping services.

The Residents' Association is also doing very well hosting many well-attended events and have received positive feedback.

We would like to change alarm companies as we currently are not under contract with the current vendor and they are not responsive. The proposed vendor is less expensive and below our threshold. They will also ship parts rather than bill for a service call as Rob would be able to do the work.

**ATTORNEY'S REPORT**

Amy Shotmeyer informed everyone that there is no need to go into Executive Session.

**OLD BUSINESS - NONE**

**NEW BUSINESS**

1. Motion to Approve Payment of March, April, and May Invoices (Resolution no. 18-8-5-1): Commissioner Piccolo made a motion to approve the payment of bills.

Commissioner Washington seconded the motion. The payment of bills was approved by a unanimous voice vote.

**PUBLIC COMMENTS**

114 Anthony Priolo

Q. Can you post notices regarding the dates of the Regular Board Meeting?

A. The meetings are always held the second Tuesday of every month. The meeting calendar was posted and advertised for the year. We will repost in the building. Notices are posted for cancellation of meetings.

Q. Lights by the elevators on the first floor are out as well as the outside lights at the resident entrance. When will they be replaced?

A. Parts for the outside lights are on order. Was a work order called in for the inside lights? Work orders must be called into the office. Do not request Bill as he is custodial.

Board Chair introduced Scott Owens, Gloucester Township Liaison. Mr. Owens requested that residents remember to check the Township calendar for upcoming community events.

1. **MOTION TO ADJOURN THE HOUSING AUTHORITY MEETING AND OPEN LP MEETING:**

Commissioner Washington made a motion to adjourn the Housing Authority meeting and open an LP meeting at 6:18pm and seconded by Commissioner Matthews. Said motion was approved by a unanimous voice vote.

Being that there was no further business, a unanimous motion to adjourn was adopted by the Board, and the Regular Meeting was concluded.

Respectfully submitted,

*Maria Iwano*

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Maria Iwano

Dated: May 8, 2018