

## MINUTES

### GLOUCESTER TOWNSHIP HOUSING AUTHORITY

#### REGULAR MEETING

December 8, 2020 6:05PM

The Regular Meeting of the Gloucester Township Housing Authority was held remotely on December 8, 2020.

A roll call for remote attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER MARKS	PRESENT (ARRIVED 6:15)
COMMISSIONER ORNER	PRESENT
COMMISSIONER PICCOLO	ABSENT
COMMISSIONER ROSSELL	PRESENT
COMMISSIONER WILSON	PRESENT

Also in remote attendance were: Maria Iwano, Execu-Tech; William Snyder, Execu-Tech; Amy E. Shotmeyer, Esq., Solicitor; Adrienne Cutter, Execu-Tech; Patrick Murray, Market to Affordable Coordinator.

#### MOTIONS:

1. Motion to Approve Meeting Minutes: Commissioner Rossell made a motion to approve the minutes of the Regular Meeting held on November 10, 2020. Commissioner Orner seconded the motion. Said meeting minutes were approved unanimously.

#### CHAIRPERSON'S REPORT – NONE

#### ATTORNEY'S REPORT – NONE

#### OLD BUSINESS – NONE

#### NEW BUSINESS –

- RESOLUTION 20-8-12-1 – Approving payment of invoices for the month of December. Commissioner Wilson motioned to approve the December invoices and seconded by Commissioner Rossell. Said motion passed unanimously.
- RESOLUTION 20-8-12-2 – Approval of Contract for Part-Time Executive Director Services. Commissioner Wilson motioned to approve the Contract for Part-Time Executive Director Services and seconded by Commissioner Orner. Said motion passed unanimously.
- RESOLUTION 20-8-12-3 - Approval of Contract for Audit Services. Resolution was thrown out and recommended to advertise again due to proposal being over budget. A motion to hold approval of contract for Audit Services was made by consent.

#### COMMITTEE REPORTS – NONE

EXECUTIVE DIRECTOR'S REPORT – Liability insurance is increasing by 5.8% overall. We were unable to secure another carrier as they would not meet the limits required by HMFA. CDBG balance available for 2018 is \$10,307 and \$5,917 for 2019. There have been increased expenses for the replacement of flooring and appliances due to aging. Government has issued a requirement to move to "Zoom" or zoom like meetings. Notice of meeting must be posted on the website 48 hours prior to the meeting and a link provided.

MARKET TO AFFORDABLE – The Coordinator has been investigating available properties. Contract with TRIAD is in the works. Waiting on feedback on certain areas and budget allocation for each property.

#### EXECUTIVE SESSION – NONE

#### PUBLIC COMMENTS – NONE

MOTION TO ADJOURN – A motion to adjourn the meeting at 6:31PM was made by Commissioner Rossell and seconded by Commissioner Wilson. Said motion passed unanimously.

Respectfully submitted,

*Maria Iwano*

Dated: November 9, 2020