

**MINUTES**

**GLOUCESTER TOWNSHIP HOUSING AUTHORITY**

**REGULAR MEETING**

**February 11, 2020 6:05PM**

The Regular Meeting of the Gloucester Township Housing Authority was held on February 11, 2020, in the Community Room located at Gloucester Township Senior Campus 1, Gloucester Township, New Jersey.

A roll call for attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER BARKSDALE	PRESENT
COMMISSIONER MARKS	ABSENT
COMMISSIONER ORNER	ABSENT
COMMISSIONER PICCOLO	PRESENT
COMMISSIONER WILSON	PRESENT

Also in attendance were: Maria Iwano, Execu-Tech; William Snyder, Execu-Tech; Amy E. Shotmeyer, Esq., Solicitor (telephonically), Scott Owens, Council Liaison.

**PLEDGE OF ALLEGIANCE** Commissioner Carlamere prompted all who could stand to pledge the flag.

**MOTIONS:**

1. **Motion to Approve Meeting Minutes:** Commissioner Wilson made a motion to approve the minutes of the Regular/Reorganization Meeting held on January 14, 2020. Commissioner Barksdale seconded the motion. Said meeting minutes were approved by a unanimous voice vote.

**CHAIRPERSON'S REPORT – NONE.** It has been a quiet winter.

**ATTORNEY'S REPORT – NONE**

**OLD BUSINESS – NONE**

**NEW BUSINESS – RESOLUTIONS**

- **RESOLUTION 20-11-2-1** – Approving payment of invoices for the month of February. Commissioner Barksdale motioned to approve the February invoices and seconded by Commissioner Wilson. Said motion passed unanimously.
- **RESOLUTION 20-11-2-2** – Approval of new bank signatories. Commissioner Barksdale motioned to approve the new bank signatories and seconded by Commissioner Wilson. Said motion passed unanimously.

**COMMITTEE REPORTS – NONE**

**EXECUTIVE DIRECTOR'S REPORT** – Mr. Snyder reported on the status of CDBG. 2017 has been closed out. 2018 balance was used to complete installation of the gazebo, interior painting, parking lot sealing, replacement of 5 HVAC units, repair of concrete. Balance left from 2019 will be spent on additional painting, camera upgrade, and others to be decided. We have received the 2020 application and contract. Liability and Umbrella insurance premium is very high this

year. We will begin pricing other carriers in the summer. We are working with the Township to repair the parking lot lights.

**EXECUTIVE SESSION – NONE**

**COUNCIL LIAISON** – Mr. Owens encouraged everyone to complete the 2020 census. Responding is important as it directly impacts funding for services.

**PUBLIC COMMENTS**

- Peter Heinbaugh –
  - Q. Who is the gentleman giving the Executive Director report?
  - A. William Snyder is from Execu-Tech, and contracted to provide Executive Director services. Maria Iwano is the Executive Director.
  
  - Q. Where does the money come from that is being spent on the projects described?
  - A. The funding comes from the Township. We submit an application indicating the eligible projects planned. The HA awards contracts through a bidding process and requisitions the funds to the Township when completed. The Township manages the funds going out.
  
  - Q. What else does the HA do?
  - A. This is all we do.
  
- #114 Tony Priolo
  - The cleaning company is doing a good job.
  
  - Q. Are there still plans for a dog run?
  - A. Yes, with CDBG.
  
- Denise Coyne
  - Q. How many apartments are there in this building?
  - A. 75
  
  - Q. Is there a Campus II?
  - A. No
  
- Q. How many commissioners are not present?
  - A. Two commissioners are not present.

Commissioner Barksdale informed all that she will be stepping down from the board effective tonight as she has moved out of the Township and is expecting. She thanked everyone for the opportunity to serve and she will miss everyone.

**MOTION TO ADJOURN** – A motion to adjourn the meeting at 6:29PM was made by Commissioner Barksdale and seconded by Commissioner Wilson. Said motion passed unanimously.

Respectfully submitted,  
*Maria Iwano*

Dated: February 12, 2020