

MINUTES

GLOUCESTER TOWNSHIP HOUSING AUTHORITY

REGULAR MEETING

November 12, 2019 6:06PM

The Regular Meeting of the Gloucester Township Housing Authority was held on November 12, 2019, in the Community Room located at Gloucester Township Senior Campus 1, Gloucester Township, New Jersey.

A roll call for attendance was taken:

COMMISSIONER CARLAMERE	PRESENT
COMMISSIONER BARKSDALE	PRESENT
COMMISSIONER MARKS	ABSENT
COMMISSIONER ORNER	PRESENT
COMMISSIONER PICCOLO	ABSENT
COMMISSIONER WILSON	PRESENT

Also in attendance were: William Snyder, Execu-Tech; Maria Iwano, Execu-Tech; Amy E. Shotmeyer, Esq., Solicitor (telephonically)

PLEDGE OF ALLEGIANCE Commissioner Carlamere prompted all who could stand to pledge the flag.

MOTION TO APPROVE MEETING MINUTES: Commissioner Orner made a motion to approve the minutes of the October 8, 2019 regular HA meeting and seconded by Commissioner Wilson. Said motion passed unanimously. Commissioner Carlamere motioned to approve the minutes of the October 8, 2019 Executive Session. Said motion passed unanimously.

CHAIRPERSON'S REPORT - NONE

ATTORNEY'S REPORT -NONE

OLD BUSINESS – NONE

NEW BUSINESS – RESOLUTIONS

- **RESOLUTION 19-12-11-1** – Approving payment of invoices for the month of November. Commissioner Wilson made a motion to approve the November invoices and seconded by Commissioner Orner. Said motion passed unanimously.
- **RESOLUTION 19-12-11-2** – Introduction of the budget for FYE 12/31/2020. Commissioner Orner made a motion to approve the introduction of the budget for FYE 12/31/2020 and seconded by Commissioner Wilson. Said motion passed unanimously.
- **RESOLUTION 19-12-11-3** – Approving Contract for Interior Painting. Commissioner Wilson made a motion to approve the Contract for Interior Painting and seconded by Commissioner Orner. Said motion passed unanimously.
- **RESOLUTION 19-12-11-4** – Approving Contract for General Maintenance. Said resolution was tabled.
- **RESOLUTION 19-12-11-5** – Approving Contract for Custodial Services. Commissioner Wilson motioned to approve the Contract for Custodial Services pending positive referrals. Commissioner Orner seconded the motion. Said motion passed unanimously.

COMMITTEE REPORTS – NONE

EXECUTIVE DIRECTOR'S REPORT – Mr. Snyder recommends throwing out the proposals received for HVAC as they are considerably above budget. He recommends that we renew the current HVAC contract with Gallagher Electrical Mechanical at the same terms.

Mr. Snyder also reported that we only received one proposal for snow removal which was very high. He recommends that we enter into an interlocal agreement with the Township for snow removal services. Mr. Snyder reported that only 3 residents signed up to have their units painted. He recommends that the balance of the money be used to update our security cameras installing one additional in the front lobby.

MOTIONS

- Commissioner Barksdale made a motion to renew the contract for HVAC services with Gallagher Electrical Mechanical at the same terms. Commissioner Wilson seconded the motion. Said motion passed unanimously.
- Commissioner Carlamere reported that the Township would agree to an agreement that included the cost of \$150 for administrative fees. Commission Orner made a motion to approve an interlocal agreement with the Township for snow removal. Said agreement to be drawn up by our Solicitor and presented to the board for final approval. Commissioner Wilson seconded the motion. Said motion passed unanimously.
- Commissioner Wilson made a motion to approve use of remaining CDBG funds to upgrade our cameras. Commissioner Orner seconded the motion. Said motion passed unanimously.

EXECUTIVE SESSION – NONE

COUNCIL LIAISON - NONE

PUBLIC COMMENTS

- #210 – Alice Bailey, #215 – Florence O'Donnell, #110- Judy Melvin
What can be done about the black marks that are coming in on the bottom of walkers and rollers since the parking lot was finished?
We will call the vendor to see what can be done.
- #225 - Barbara Maulo
Tenant expressed concern over a neighbor who is a "hoarder" and what can be done.
Management will follow up with appropriate actions.
- #114 - Anthony Priolo
Pleased that we are changing cleaning contractors as there are many complaints about the current company.

MOTION TO ADJOURN – A motion to adjourn the meeting at 6:53 PM was made by Commissioner Wilson and seconded by Commissioner Orner. Said motion passed unanimously.

Respectfully submitted,

Maria Iwane

Dated: November 13, 2019